

MEMORANDUM OF UNDERSTANDING

Wedding and Funeral Services, Life Passages and Events during Construction

Beginning May, 2017 and continuing through Autumn 2018, the Central Lutheran Church facility will be undergoing major renovation and restoration. This memorandum seeks to establish a clear understanding of the implications of this work for events and the weddings and funerals of Central members during this period. Non-member weddings will not be scheduled during this construction time.

Contractor schedules cannot be interrupted during this year in order to keep the building project on schedule. We will not be able to anticipate every eventuality, but the following are examples of conditions that may be experienced for weddings and funerals during this period:

HISTORIC CHURCH SANCTUARY

- Stained glass windows may be undergoing restoration.
- Stained glass windows may be removed.
- Temporary covering (plywood) may cover stained glass windows.
- Steel construction scaffolding may be in place throughout the sanctuary including in the chancel. It cannot be removed.
- Furniture and pews may be removed or under restoration.
- Ministry supplies for other program areas may be stored or set up in the sanctuary.
- Sanctuary sound system may be under restoration.
- A temporary sound system may be in place.
- Sanctuary lighting may be under restoration limiting lighting functions.
- Sanctuary entrances may be blocked or rerouted along temporary paths.
- The organ may be covered to protect it from construction dust; making it unusable for leading worship.

SUPPORTING BUILDINGS

- Restrooms may be in temporary or portable facilities.
- Restroom facilities may be provided at the convention center.
- Floors, ceilings and wall surfaces may be unfinished.
- Temporary lighting and HVAC may be provided.
- Entrance to the church may be through an active construction zone.
- Entrances to the church may be blocked or rerouted along temporary paths.
- Meeting space may be provided in temporary facilities.
- Construction equipment and trailers will be in and around the parking lot and building exterior.
- Limited parking.
- Etc.

Central Lutheran Staff, Leadership and Volunteers will provide a welcoming presence for your family/event to the best of our ability. All of this work is for the future mission and ministry of the congregation. We are grateful for your understanding and cooperation in advance.

Your signature on this Memorandum of Understanding indicates that the transitional nature of the facility during this time has been explained to you and that you understand and agree to these conditions. Thank you.

Please share this with your family members and sign and date on behalf of your family/organization below.

signatures & date



Central Lutheran
MINNEAPOLIS

Exploring the promise of God for all
333 South 12th St, Minneapolis, MN 55404
612 870 4416 | centralmpls.org