

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

April 24, 2018

Call to order: The meeting was called to order at 5:30 pm by President Dave Sand.

Members present: Pastors D. Foy Christopherson, Stephanie Friesen, Peter Nycklemoe and Melissa Pohlman, Lisa Beane, Franklin Dietrich, Sara Gunsch, Jim Hart, Phil Holst, John Olson, Sara Stensaas, Mons Teig, David West

Guests present: Danielle Dunasky & Hutchinson, Luther Seminary interns at Central

Staff present: Pat Hansen, Obie Holmen

Christ Care Prayers: Pastor Peter invited all to share their joys, sorrows, concerns, and thanksgivings which were then lifted in prayer.

Approval of the Agenda: A motion to approve the agenda, as amended with an additional action item, was made, seconded, and approved.

Approval of Minutes from March Council Meeting: A motion to approve the minutes from March 27, 2018, was made, seconded, and approved as amended.

Financial Reports: Treasurer John Olson reviewed the monthly financial reports through March 31, 2018 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date Revenue & Expense, Designated Fund Summary, and Wells Fargo Account Summary. A motion to accept the March Financial Reports was made, seconded, and approved. John's Treasurer's Report summary is attached to these minutes.

Deacon Mark Sedio Sabbatical Plans: Mark gave an overview of his upcoming sabbatical that takes place from May 15 through July 15, 2018. Mark will be traveling to Finland and plans to -- meet with Finnish composers/church musicians/organist/choral conductors; meet with representatives of the Finnish Evangelical Lutheran Church; attend Tuomasmessu (Thomas Mass) in Helsinki; work with Finnish Orthodox Music and Asahi Nordic Technique Training. There will be time for rest and relaxation also!

Building Renewal update: Pr. Peter shared that work continues on roofing and digging the rain leader connections to the main line. Still a week behind, but there's a lot of time to make it up! The main pour of the floor will take place mid-May; once that's done, you will really get a feel for the space.

Nominating Committee update: Dave West updated that the committee is working on filling the open positions with candidates: secretary, vice-president, two council members-at-large. Interviews have been scheduled and a slate of candidates will be presented to the Council in the near future.

Pr. Melissa's Sabbatical and Lilly Foundation Grant update: Pr. Melissa has applied for a Lilly Foundation Grant to support her sabbatical that will take place January 8, 2019 – March 15, 2019. She shared possible plans for her sabbatical and will learn the outcome of this grant application process at the end of August.

Strategic Plan Process Update: Pr. Peter shared the continuation of this process with different groups engaging in the discussion. Also, open meetings for congregation members will take place on May 1 at 6:30 pm and May 2 at 10:00 am. This all helps to determine the smart, measurable goals for Connecting, Equipping, Organizing and Inviting that the congregation can then work on.

Shared Rostered Leaders Reports: Pr. Stephanie supplemented her report with the “wrapping” up of Sunday School and Confirmation, and the “ramping” up of summer activities. Pr. C shared the rostered leaders planning retreat coming up in May, and Mark’s acknowledgment as Deacon on the Sunday before he leaves on sabbatical. Pr. Melissa shared about advocacy, and the push to contact state legislators before their session is over; an advocacy ask for the city of Minneapolis will be launched on Monday, April 30, at the Hook and Ladder, South Minneapolis; and Street Voices of Change is hosting Mayor Jacob Frey on May 17th.

Program areas update: In addition to the reports and information shared throughout the meeting, Worship and Formation are excited about where their buckets touch and how integration is now happening before the rites.

Action Items:

1. A motion to accept and approve the audit report prepared by Akins Henke & Company, as well as following up on their recommendations that were made was made, second and approved.
2. A motion to receive the 15 adult persons who were received into membership on Saturday, March 31, 2018, as confirmed, voting members was made, seconded and approved.

Sanctuary Church working document: This ongoing discussion continued from the March meeting with deeper conversation about Central as an Immigration Sanctuary Church. It was determined that policy and guidelines for the staff, as well as a chain of command, are the most urgent and need to be established. Dave West, Pr. Melissa and Dwayne will work on the specifics to be presented and voted on at the May meeting.

The meeting was adjourned at 7:10 pm, after closing with Responsive Prayer for Evening.

Respectfully submitted,

Pat Hansen
Recording Secretary
for Sara Gunsch, Council Secretary

Central Lutheran Church
Treasurer's Report
March 31, 2018 Financials (10 months)

	<u>Annual Budget</u>		<u>March 31, 2018</u>		<u>% of Annual Budget (83%)</u>
Income	\$2,518,118	Income	\$2,008,648 (1)		80%
Expense	<u>\$2,508,433</u>	Expense	<u>\$2,157,432 (2)</u>		86%
Surplus	\$9,685	Deficit	(\$148,784) (3)		

Operating Fund	3/31/18	3/31/17	Year Over Year Change	% Change
Year-to-date				
Contributions	\$983,904	\$964,549	\$19,355	2%
Parking	\$356,879	\$298,792	\$58,087	19%
Foundation	\$557,315	\$579,403	(\$22,088)	(3.8%)

Building Renewal (Since inception)	3/31/18	2/28/18	1 Mo. Change
Total Pledge	\$3,510,000	\$3,510,000	\$0
BR Revenues: Capital Fund Drive	\$2,512,684	\$2,480,943	\$31,741
MIF Loan – Long Term	\$2,737,620	\$2,217,859	\$519,761
MIF Loan – Short Term	\$0	\$0	\$0
Payoff of Prior Loan	\$0	\$0	\$0
Foundation	\$207,277	\$193,277	\$14,000
Prior Designated Funds	\$16,669	\$16,669	\$0
Memorials – Special Projects	\$7,860	\$7,860	\$0
Total BR Revenues	<u>\$5,482,110</u>	<u>\$4,916,608</u>	\$565,502
Total BR Expenses	<u>\$5,067,742</u>	<u>\$4,534,431</u>	\$533,311 (4)
Net BR Revenue	<u>\$414,368</u>	<u>\$382,177</u>	\$32,191

Assets / Liabilities	3/31/18	5/31/17	9 Mo. Change
Operating Cash (5)	\$64,822	\$127,532	(\$62,710)
Operating Reserve Cash (5)	\$125,163	\$225,101	(\$99,938)
Designated Funds, Capital Replacement / Building Fund	\$331,933	\$187,388	\$144,545
Mission Investment Fund Mortgage	\$2,737,621	\$649,812	\$2,087,809

Borrowing / Loan Draws to date: (6)

Invoice	Date	Amount	Term	Payment Month
Jorgenson - 748	11/20/17	\$325,280	Net 30 days	December 2017
Jorgenson - 749	11/20/17	\$755,440	Net 30 days	December 2017
Jorgenson - 770	12/13/17	\$151,050	Net 30 days	January 2018
Jorgenson - 771	12/13/17	\$216,220	Net 30 days	January 2018
Jorgenson - 802	1/12/18	\$130,625	Net 30 days	February 2018
Jorgenson - 803	1/12/18	\$304,285	Net 30 days	February 2018
Jorgenson - 835	3/2/18	\$275,732	Net 30 days	March 2018
Jorgenson - 836	3/2/18	\$244,029	Net 30 days	March 2018
Jorgenson - 898	4/9/18	\$186,865	Net 30 days	May 2018
Jorgenson - 899	4/9/18	\$323,263	Net 30 days	May 2018

Total: \$2,912,789

Notes:

1. Income is slightly under (\$2K) YTD budget.
2. Expenses:
 - Electricity-XCEL on track for a FY 2017 deficit of about \$22K even though month-to-month costs have been reduced compared to 2016 since completion of demolition.
 - Natural gas on track for projected \$7K deficit for FY 2017.
 - BR Temporary Expenses were not fully anticipated. Decisions will be made near end of FY 2017 to compensate.
 - FY2017 Budget: \$92.4K
 - Projected total costs by 5/31/18: \$164K
 - Approximately \$72K deficit 5/31/18
 - Reserves: Operating Reserves Cash & Designated Funds, Capital Replacement / Building Fund
3. YTD budgeted deficit is \$104.6K vs. YTD actual of \$148.8K: \$44.2K behind due primarily to BR temporary expenses.
4. Building Renewal March expenses:

\$5,204	MIF BR Interest during construction
\$8,346	Architecture and Engineering
\$244,029	Jorgenson Labor
\$275,732	Jorgenson Materials
<u>\$533,311</u>	<u>Total</u>

 - Total BR Expenses includes Prior Loan Payoff: \$647,239
5. Operating Cash / Reserve Cash, historically replenished during 2nd half of FY:
 - Operating Cash: Checking – supplements the operating budget
 - Operating Reserve Cash: Savings – move funds as necessary into Operating Cash

Respectfully,

John Olson