

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

April 23, 2019

Call to order: The meeting was called to order at 5:30 pm by President Sara Stensaas.

Members present: Pastors Peter Nycklemoe, D. Foy Christopherson, Melissa Pohlman and Stephanie Friesen, Lisa Beane, Megan Bowman, Carl Numrich, John Olson, David Sand, Jen Surla, Paul Troselius

Members excused: Mark Erickson, Roberta Groening

Staff present: Pat Hansen

Christ Care Prayers: Pastor Peter invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer.

Adoption of the Agenda: The Meeting Agenda was adopted.

Approval of Minutes from March Council Meeting: The Council Meeting minutes from March 26, 2019, were approved.

Financial Reports: Treasurer John Olson reviewed the monthly financial reports through March 31, 2019 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Wells Fargo Account Summary, and the Wells Fargo Brokerage Account. These financial reports were accepted by the Council. John's Treasurer's Report summary is attached to these minutes.

Rostered Leaders Reports: In addition to their submitted written reports, Pr. C highlighted the Life Passages for March 2019 and most recently, Holy Week/The Three Days/Easter Vigil/Easter Sunday. Pr. Melissa shared about the Three Days experience with the Monday community. Pr. Peter shared the good news of what is happening around the building: the stained glass windows being installed in the sanctuary doors the next day, the compactor having arrived and being installed, redo of the outside pillars, new HVAC controls. Pr. Stephanie talked about "getting ready" --- the young adults for the Easter Vigil's dessert celebration, the year to turn over, closing down the academic year and opening up the summer experiential year with camps and VBS, peer ministry training, and adult formation planning.

Life Passages for March 2019:

1. Baptisms - Kai Thomas Sheie, son of Robert Sheie and Sara Gobely was baptized at Central Lutheran, Saturday, March 9, 2019. Pastor Peter Nycklemoe did the baptism.
2. Weddings - None.
3. Funerals - Matthew Reid Schmidt (August 19, 1983 – March 13, 2019) memorial service was held at Central Lutheran, March 19, 2019. Pastor Peter Nycklemoe presided.

Information Items:

1. 100th Anniversary Spring Reminders – it's happening! Thanks to Christopher Haug, Karl Starr, and the entire anniversary team for their great work this past year. Looking forward to the Anniversary weekend of May 4-6!
2. Reconciling in Christ – The next team meeting will be on June 8th to start conversations about what to do next, about the Welcome Statement and its inclusivity.

3. Strategic Planning Process – Lisa shared that this group is meeting May 21st and plan to work with the goals that were previously drafted and moving that process forward.
4. Red Cross Shelter and insurance – Central has been a Red Cross shelter in the past, but the new building usage no longer allows it. However, in the event of a nearby apartment fire, the lower narthex area could be used for immediate needs. Once a certificate of insurance is supplied by the Red Cross to our insurance company, we can become a designated shelter again.
5. Spring Staff Performance Review Process – This will take place sometime in May, when it works best for the staff.

Action Items:

The council, at the recommendation of the Faith & Finance team, approved to contract with Kairos and Associates as consultants for the Fall 2019 Capital Appeal, at a cost of \$68,000, which will include another full congregational survey, and will have a goal of raising \$2.5 million.

Primary Conversation: Envision Community

Pr. Peter facilitated this conversation, highlighting Jen's project management spreadsheet that included information gathered from previous discussions. The five main areas included: Legal & Liability, Congregational Costs, Understanding Day-to-Day Management, Central Staff Impacts, and Oversight & Governance for Pilot Phase. The goal is to continue to receive information about this project to aid in the discernment; Jen will continue to record the discussion/questions on the spreadsheet. The timeline for a decision will be determined by Central leaders.

After closing with Responsive Prayer for Evening, the meeting was adjourned at 7:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Jen Surla, Council Secretary

**Central Lutheran Church
Treasurer's Report
March 31, 2019 Financials (3 months)**

	<u>Annual Budget</u>	<u>March 31, 2019</u>	<u>% of Annual Budget (25%)</u>
Income	\$2,738,000	Income \$632,910 *1	23%
Expense	<u>\$2,737,642</u>	Expense <u>\$744,087</u> *2	27%
Surplus	\$358	Deficit (\$111,177) *3	

Operating Fund	March Actual	March Budget	2019 Year-to-Date Actual	2019 Year-to-Date Budget	2018 Year-to-Date Actual	Year Over Year Change - Actual
Regular Offering	\$107,565	\$101,131	\$286,007	\$246,960	\$238,859	\$47,148
Parking	\$52,229	\$45,000	\$87,268	\$115,000	\$145,162	(\$57,894)
Foundation	\$63,500	\$63,500	\$190,500	\$190,500	\$160,660	\$29,840

Building Renewal FY 2019	March 2019 Actual	2019 YTD Actual	Annual Budget Remaining
BR Revenues: Capital Fund Drive *4	\$12,338	\$88,528	\$269,819
Foundation	\$14,000	\$42,000	\$126,000
Prior Designated Funds	\$0	\$200,000	\$0
Donor Debt Reduction	\$0	(\$22,003)	\$0
Energy Rebates	\$7,713	\$8,713	\$1,287
Designated Fund, Sign	\$0	\$9,935	\$0
Total BR Revenues	<u>\$34,051</u>	<u>\$327,173</u>	<u>\$397,106</u>
BR Expenses: Financing: Interest payments	\$6,207	\$19,370	\$60,630
Construction	\$4,219	\$282,044	\$312,848
Furniture and Equipment	\$25,655	\$47,237	(\$80,530)
Sanctuary (stained glass/HVAC)	\$0	\$49,625	\$129,125
Parking Lot Project	\$9,685	\$201,374	\$108,650
Total BR Expenses	<u>\$45,766</u>	<u>\$599,650</u>	<u>\$530,723</u>
Net Total	<u>(\$11,715)</u>	<u>(\$272,477)</u>	<u>(133,617) *5</u>

Assets / Liabilities	3/31/19	12/31/18	3 Mo. Change
Operating Checking	\$28,096	\$67,874	(\$39,778)
Reserve Fund	\$25,632	\$100,335	(\$74,703)
Designated Funds, Capital Replacement / Building Fund	\$164,192	\$343,821	(\$179,629)
Mission Investment Fund Mortgage	\$8,710,314	\$8,793,000	(\$82,686)

* Notes:

1. Revenues:
 - YTD Regular Offering is \$39K ahead of budget.
 - Parking Revenue is always a month behind in reporting. Actual shown for March is \$7K ahead of budget. YTD is \$27.7K behind.
2. Expenses:
 - Refuse and Recycling is \$2K over YTD budget due to a very large bill in January.
 - Marketing is at \$4.6K YTD. FY budget is \$5K. Two expenses responsible: Annual ad in the Star Tribune for Christmas and the recent cost of publishing *Centering*.
 - Electricity-XCEL and Natural Gas: 2019 will determine actual costs to use for budgeting.
3. YTD deficit is \$18.2K lower than budget.
4. Capital Fund Drive total is \$3,229,102 to date.
5. \$293K in BR bank account will cover the deficit.

Respectfully,

John Olson