

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

August 27, 2019

Call to order: The meeting was called to order at 5:30 pm by President Sara Stensaas.

Members present: Pastors Peter Nycklemoe, Melissa Pohlman and Stephanie Friesen, Deacon Cantor Mark Sedio, Lisa Beane, Megan Bowman, Roberta Groening, John Olson, David Sand, Jen Surla, Paul Troselius

Staff/Guests present: Pat Hansen, Hazel Reinhardt

Members/Staff excused: Mark Erickson, Carl Numrich

Christ Care Prayers: Pastor Peter invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer.

Adoption of the Agenda: The Meeting Agenda was adopted.

Approval of Minutes from June Council Meeting: The Council Meeting minutes from June 25, 2019, were approved.

Financial Reports: Treasurer John Olson reviewed the monthly financial reports through July 31, 2019 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Wells Fargo Account Summary, and the Wells Fargo Brokerage Account. These financial reports were accepted by the Council. John's Treasurer's Report summary is attached to these minutes.

Rostered Leaders and Other Reports: In addition to the written Rostered Leaders Shared Report, Pastor Stephanie shared the Life Passages for July 2019.

Life Passages for July 2019:

1. Baptisms
 - a. Julian Cooper Younge was baptized Saturday, July 6, 2019. His parents are Kevin and Noelle Younge. Pastor Peter Nycklemoe did the baptism.
 - b. Gwendolyn Gail Brocker was baptized Sunday, July 28, 2019. Her parents are Courtney and Johnathan Brocker. Pastor Foy Christopherson did the baptism.
2. Weddings
 - a. None
3. Funerals/Burial Services
 - a. Dennis Victor Griffin (June 19, 1933 – July 3, 2019) funeral was held at Central on Saturday, July 13, 2019.

Information Items:

1. **Kairos Capital Appeal Update and Timeline:** Prs. Peter and Stephanie shared this update about the upcoming second capital appeal that will begin in September and culminate the end of November. The large team has met and broken in work groups around donor events, as well as another team formed to create a lead-gift event. The theme is Mission Forward.

2. **Living into our Welcome (Reconciling in Christ) Update:** Jen shared this update about the group's two themes – (1) the welcome itself (vinyl stickers are now on the doors, and Pr. Peter is checking into a concrete stamp) and (2) reviewing Central's current ministries and how they are mapping to the welcome. This is a work in progress.
3. **Envision Community Update:** No new news from this community.
4. **Jorgenson Punch List Update:** Pr. Peter and Dave Rodriguez continue to work with the lingering details that need to be finished. They are working to negotiate with Kodet and Jorgenson about the posts/paint to be done this Fall. In September there will be a 11-month walk through to work with Jorgenson on resetting warranty for those things that still need to be worked on. Kudos to the gardening team for their work on the outside décor.
5. **Strategic Planning Team Report:** Hazel Reinhardt presented work of the Strategic Planning Task Force, which interpreted the results of the 2019 MAP (Missional Assessment Profile) further. Rather than from the perspective of a capital campaign, their desire was to look at the MAP a little differently. Does it give direction for ministry? Does it support or not support earlier work, i.e. Smart Goals?

Action Items: There were no action items at this time.

Closing Prayer and Adjourn: After closing prayer, the meeting was adjourned at 6:47 pm.

Respectfully submitted,

Pat Hansen

Recording for Jen Surla, Council Secretary

**Central Lutheran Church
Treasurer's Report
July 31, 2019 Financials (7 months)**

	<u>Annual Budget</u>	<u>July 31, 2019</u>	<u>% of Annual Budget (58%)</u>
Income	\$2,738,000	Income \$1,726,801 *1	63%
Expense	<u>\$2,737,642</u>	Expense <u>\$1,736,959</u> *2	63%
Surplus	\$358	Deficit (\$10,158) *3	

Operating Fund	July Actual	July Budget	2019 Year-to-Date Actual	2019 Year-to-Date Budget	2018 Year-to-Date Actual	Year Over Year Change - Actual
Regular Offering	\$88,603	\$95,680	\$708,250	\$691,493	\$ 672,593	\$35,657
Parking	\$51,633	\$30,000	\$366,062	\$315,000	\$364,002	\$2,060
Foundation	\$64,384	\$63,500	\$450,685	\$444,500	\$409,934	\$40,751

Building Renewal FY 2019	July 2019 Actual	2019 YTD Actual	Annual Budget Remaining
BR Revenues: Capital Fund Drive *4	\$115,570	\$283,820	\$74,527
Foundation	\$14,000	\$98,000	\$70,000
Prior Designated Funds	\$0	\$200,000	\$0
Donor Debt Reduction	\$0	(\$22,003)	\$0
Energy Rebates	\$0	\$24,554	\$0
2 nd Campaign Revenue	\$35,000 *5	\$35,000	\$0
Designated Fund, Sign	\$0	\$9,935	\$0
Total BR Revenues	<u>\$164,570</u>	<u>\$629,306</u>	<u>\$144,527</u>
BR Expenses: Financing: Interest payments	\$6,530	\$46,005	\$33,995
2 nd Capital Campaign Expense	\$0	\$17,000	\$0
Construction	\$0	\$286,854	\$308,037
Furniture and Equipment	\$0	\$54,298	(\$56,368)
Sanctuary (stained glass/HVAC)	\$51,675	\$136,050	\$37,763
Parking Lot Project	\$0	\$319,927	\$0
Total BR Expenses	<u>\$58,205</u>	<u>\$860,134</u>	<u>\$323,427</u>
Net Total	<u>\$106,365</u>	<u>(\$230,828)</u>	<u>(178,900) *6</u>

Assets / Liabilities	7/31/19	12/31/18	7 Mo. Change
Operating Checking	\$8,585 *7	\$67,874	(\$59,289)
Reserve Fund	\$151,151	\$100,335	\$50,816
Designated Funds, Capital Replacement	\$180,813	\$343,821	(\$163,008)
Mission Investment Fund Mortgage	\$8,633,235	\$8,793,000	(\$159,765)

* Notes:

1. Revenues:
 - Regular Offering \$7K below July budget, \$16.7K ahead of YTD budget.
 - Parking \$21.6K ahead of July budget, \$51K ahead of YTD budget. \$10K is from Augsburg to offset Advent Vespers free parking in December 2018.
 - Estate Gifts: \$10.9K received from a Bob Boldt annuity. Approximately \$50K transferred to reserves which represents all bequests received in 2019.
 - Donor Designated Restoration Center (Community Ministry): \$4.1K offsets Restoration Center expenses.
2. Expenses:
 - Community Ministry: Restoration Center expenses (\$4.1K), offset in Revenues – Bus Cards, Monday Worship Support, Street Voices, Health Commons Supplies, Restoration Direct Assistance.
3. YTD has turned to a small deficit for July although \$54K ahead of YTD budget.
4. Capital Fund Drive total collected to date is \$3,425,473. Runs through November 2019.
5. \$35K received in July designated for 2nd capital campaign.
6. \$295K in BR bank account will cover anticipated \$179K deficit.
7. At beginning of July Operating Checking was at \$108K. Obie moved \$50K to Reserve Fund. Moved an additional \$50K out of Operating checking on 7/31 to cover 8/1 payroll. Operating checking has since been replenished.

Respectfully,

John Olson