

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

September 24, 2019

Call to order: The meeting was called to order at 5:30 pm by President Sara Stensaas.

Members present: Pastors Peter Nycklemoe, Melissa Pohlman and Stephanie Friesen, Mark Erickson, Lisa Beane, Megan Bowman, Roberta Groening, Carl Numrich, John Olson, David Sand, Jen Surla, Paul Troselius

Staff/Guests present: Pat Hansen, Obie Holmen

Members/Staff excused: Deacon Cantor Mark Sedio

Christ Care Prayers: Pastor Peter invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer.

Introduction of the Enneagram: Pastor Stephanie introduced the Enneagram, a tool that is being used this Fall by the staff, at a congregational retreat in mid-October, and now, by the council. This inventory tool helps identify an individual's personality and shows direction when individuals are having good days or are under stress, helping staff to learn to communicate with each other and navigate life together. Each council member received a book on the Enneagram, as this will be used as a devotional at upcoming council meetings.

Adoption of the Agenda: The Meeting Agenda was adopted.

Approval of Minutes from August Council Meeting: The Council Meeting minutes from August 27, 2019, were approved.

Financial Reports: Treasurer John Olson reviewed the monthly financial reports through August 31, 2019 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Wells Fargo Account Summary, and the Wells Fargo Brokerage Account. These financial reports were accepted by the Council. John's Treasurer's Report summary is attached to these minutes.

Rostered Leaders and Other Reports: In addition to the written Rostered Leaders Shared Report, Pastor Stephanie shared the Life Passages for August 2019.

Life Passages for August 2019:

1. Baptisms
 - a. Aliya Emelie Nson was baptized Saturday, August 31, 2019. His parents are Elizabeth and Steve Nson. Pastor Melissa Pohlman did the baptism.
2. Weddings
 - a. Nicole Middendorf and Bryan Tabery were married at Central on Saturday, August 10, 2019. Pastor Stephanie Friesen presided.
 - b. Zoey Slater and Jonathan Erik Haines were married at Central on Saturday, August 17, 2019. Pastor Peter Nycklemoe presided.
3. Funerals/Burial Services
 - a. Thomas "Tom" Allen Fleck (April 27, 1957 – July 20, 2019) funeral was held at Lakewood Memorial Chapel on Friday, August 2, 2019. Pastor Melissa Pohlman presided.

- b. June Lorraine Sederstrom Cavert (June 27, 1921 – June 5, 2019) was held at Central on Sunday, August 18, 2019. Pastor Melissa Pohlman presided; Pastor Peter Nycklemoe preached.

Information Items:

1. **Pastor C resignation and process:** President Sara shared the process of Pr. C's resignation. This process was followed in conjunction with the Minneapolis Area Synod of the ELCA and with the guidance of Bishop Svennungsen. Megan Bowman objected to the process and suggested the CLC constitution be updated to clarify roles and responsibilities as they relate to this process.
2. **Kairos Capital Appeal Update and Timeline:** Pr. Peter shared the progress of the second capital appeal with the Lead Gift event being scheduled for Thursday, October 10th. Lead givers of the congregation, Council members and spouses are invited; Christopher Haug and Karl Starr are the event planners, with appetizers, a catered meal by D'Amico, and program led by Tom Jolivett and Kristin Wiersma. The goal of the appeal is \$2 million, to make a significant reduction in the short-term loan, and for some additional improvements that need to be done. The appeal weekend will be November 23/24; a devotional booklet is being worked on, with a theme of "Blessed to be a Blessing" from Genesis 2.
3. **Living into our Welcome (Reconciling in Christ) Update:** Jen shared that this team has not yet met since the last council meeting. In between meetings, though, Doug Mork from the Social Cohesion Project is conducting one-on-ones with team members as part of the downtown congregations' initiative to come together with a moral understanding of who we are.
4. **Envision Community Update:** Pr. Melissa shared that there's wasn't much to update; work continues. They did receive a grant for work on their pilot project.
5. **Jorgenson Punch List Update:** Pr. Peter shared that the last one percentage of the project continues to be worked on. The outside posts were all repaired and repainted. In October, there will be the one-year pre-warranty walk-through to check drywall, tile, electrical service pieces, etc. Landscaping continues; the parking lot is done!
6. **Building Renewal Project:** Pr. Peter and Obie Holmen shared information about final details related to the building renewal project.

Action Items:

1. The council approved to affirm the work of the Strategic Planning Team and to form a team of four work groups to concentrate on four key areas, Culture-Permeability, Belonging, Ministry Practice-Connectedness, and Telling the Story, and to form specific, measurable, achievable, relevant and time-bound SMART Goals for each area.
2. Obie presented information about an annuity from a deceased member that named Central Lutheran as a beneficiary. In order to submit the necessary paperwork to receive the funds from these annuities, the council authorized the Executive officers to act on behalf of the congregation regarding this annuity.
3. The council approved a request by the Gay Men's Chorus to collect a free-will offering for ongoing HIV/Aids research during their upcoming performance at Central.

Closing Prayer and Adjourn:

After closing with the Lord's Prayer, the meeting was adjourned at 6:47 pm.

Respectfully submitted,

Pat Hansen

Recording for Jen Surla, Council Secretary

**Central Lutheran Church
Treasurer's Report
August 31, 2019 Financials (8 months)**

	<u>Annual Budget</u>	<u>August 31, 2019</u>	<u>% of Annual Budget (66%)</u>
Income	\$2,738,000	Income \$1,900,539 *1	69%
Expense	<u>\$2,737,642</u>	Expense <u>\$1,916,019</u> *2	70%
Surplus	\$358	Deficit (\$15,480) *3	

Operating Fund	August Actual	August Budget	2019 Year-to-Date Actual	2019 Year-to-Date Budget	2018 Year-to-Date Actual	Year Over Year Change - Actual
Regular Offering	\$77,043	\$75,528	\$785,293	\$767,021	\$755,421	\$29,872
Parking	\$14,254	\$30,000	\$380,316	\$345,000	\$378,007	\$2,309
Foundation	\$64,384	\$63,500	\$515,069	\$508,000	\$466,711	\$48,358

Building Renewal FY 2019	August 2019 Actual	2019 YTD Actual	Annual Budget Remaining
BR Revenues: Capital Fund Drive *4	\$22,633	\$306,453	\$51,894
Foundation	\$14,000	\$112,000	\$56,000
Prior Designated Funds	\$0	\$200,000	\$0
Donor Debt Reduction	\$0	(\$22,003)	\$0
Energy Rebates	\$0	\$24,554	\$0
2 nd Campaign Revenue	\$35,000 *5	\$70,000	\$0
Designated Fund, Sign	\$0	\$9,935	\$0
Total BR Revenues	<u>\$71,633</u>	<u>\$700,939</u>	<u>\$107,894</u>
BR Expenses: Financing: Interest payments	\$6,710	\$52,715	\$27,285
2 nd Capital Campaign Expense	\$0	\$17,000	\$0
Survey	\$3,728	\$3,729	\$0
Construction	\$9,033	\$295,887	\$304,267
Furniture and Equipment	\$0	\$54,298	(\$56,368)
Sanctuary (stained glass/HVAC)	\$0	\$136,050	\$37,763
Parking Lot Project	\$0	\$319,927	\$0
Total BR Expenses	<u>\$19,471</u>	<u>\$879,606</u>	<u>\$312,947</u>
Net Total	<u>\$52,162</u>	<u>(\$178,667)</u>	<u>(205,053) *6</u>

Assets / Liabilities	8/31/19	12/31/18	8 Mo. Change
Operating Checking	\$50,422	\$67,874	(\$17,452)
Reserve Fund	\$101,151	\$100,335	\$816
Designated Funds, Capital Replacement	\$181,833	\$343,821	(\$161,988)
Mission Investment Fund Mortgage	\$8,614,306	\$8,793,000	(\$178,694)

* Notes:

1. Revenues:
 - Regular Offering slightly ahead of August budget, \$18K ahead of YTD budget.
 - Parking revenue down considerably for August which is typical. \$35K ahead of YTD.
 - Foundation revenue YTD is \$48K ahead of 2018 YTD.
2. Expenses:
 - Natural gas: YTD is \$4.6K over budget for the year. A component of gas usage is the approximately 1000 meals prepared per week – more than ever before.
 - Electricity-XCEL: August usage almost double budget for month. Should see a reduction in usage when the setback system comes online – about November 2019.
 - Winter Maintenance: Received \$25K reimbursement from Allied for snow removal.
3. YTD deficit is \$15.5K which is \$65K ahead of YTD budget.
4. Capital Fund Drive total collected to date is \$3,448,106 out of 3,500,000 pledged. Runs through November 2019.
5. Additional \$35K received in August designated for 2nd capital campaign. \$70K received to date.
6. \$306K in BR bank account will cover anticipated \$205K deficit.

Respectfully,

John Olson