

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

October 22, 2019

Call to order: The meeting was called to order at 5:30 pm by President Sara Stensaas.

Members present: Pastors Peter Nycklemoe, Melissa Pohlman and Stephanie Friesen, Mark Erickson, Lisa Beane, Megan Bowman, John Olson, Jen Surla, Paul Troselius

Staff/Guests present: Pat Hansen

Members/Staff excused: Deacon Cantor Mark Sedio, Roberta Groening, Carl Numrich, David Sand

Christ Care Prayers: Pastor Peter invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer.

Enneagram Learning Time: Pastor Stephanie led a learning time about the Enneagram, talking about the different types that each council member thought themselves to be. She shared that at the Enneagram retreat held this past Saturday, Pr. Scott McRae talked about contemplative practices – heart, head, gut - that draws each type to God. In addition, Pr. Kathie Nycklemoe will be leading a monthly session about each of these three contemplative practices after the 10:30 Sunday worship, starting in November. This conversation will continue at the next meeting, with the Council looking at Types 8, 9, and 1.

Adoption of the Agenda: The Meeting Agenda was adopted.

Approval of Minutes from September Council Meeting: The Council Meeting minutes from September 24, 2019, were approved with the friendly amendment added.

Financial Reports: Treasurer John Olson reviewed the monthly financial reports through September 30, 2019 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Wells Fargo Account Summary, and the Wells Fargo Brokerage Account. These financial reports were accepted by the Council. John's Treasurer's Report summary is attached to these minutes.

Rostered Leaders and Other Reports: In addition to the written October 2019 Rostered Leaders Shared Report, Life Passages for September 2019 was also noted. In addition, the nominating committee is meeting to start their process for the upcoming annual meeting in February, 2020.

Life Passages for September 2019:

1. Baptisms - None
2. Weddings - None
3. Funerals/Burial Services
 - a. Roberto Morales Sr. (October 18, 1946 – September 22, 2019) funeral was held at Central Lutheran Church on Saturday, September 28, 2019. Pastor Melissa Pohlman preached; Pastor Jeffrey Schulz presided.

Information Items:

1. **Kairos Capital Appeal Updates:** Pr. Stephanie shared the progress of the second capital appeal, with a great Lead Gift event taking place on Thursday, October 10th. The appeal's goal of \$2 million is off to a good start with pledges of over \$980,000. The next event is the Leadership

Dinner being held this evening and being hosted by Christopher Haug and Karl Starr. The appeal will be launched to the congregation on the weekend of November 9/10, ending the weekend of November 23/24. Work continues on the devotional booklet, with a theme of "Blessed to be a Blessing" from Genesis 2.

2. **Living into our Welcome (Reconciling in Christ) Update:** Pr. Melissa shared that this team is meeting this weekend. Jen shared her one-on-one interview with Doug Mork from the Social Cohesion Project as part of the downtown congregations' initiative to come together with a moral understanding of who we are.

Action Items:

1. The council approved the recommendation of the Executive Committee to affirm the work of:
 - a. Personnel Committee: Karl Starr, chair; Tom Emmig; Susan Troselius; Kevin Lile (non-voting); Jen Surla, Council representative; and Sara Stensaas, Council President.
 - b. Fiscal and Property: Steve Studt, chair; Paul Troselius, Council representative; Franklin Dietrich; Lynn Erickson; Julie Anderson; and Bruce Ellingson.
2. The council approved a recommendation by the Executive Committee to affirm the Personnel Committee's selection and change in the annual election of coverage of 2020 Portico benefits for staff.

Closing Prayer and Adjourn:

After closing with the Lord's Prayer, the meeting was adjourned at 6:20 pm to attend the Leadership Dinner for the second capital campaign.

Respectfully submitted,
Pat Hansen
Recording for Jen Surla, Council Secretary

Central Lutheran Church
Treasurer's Report
September 30, 2018 Financials (4 months)

	<u>Annual Budget</u>	<u>September 30, 2018</u>	<u>% of Annual Budget (33%)</u>
Income	\$2,619,682	Income \$769,729 *1	29%
Expense	<u>\$2,622,136</u>	Expense <u>\$867,842</u> *2	33%
Deficit	(\$2,454)	Deficit (\$98,113)	

Operating Fund	9/30/18	9/30/17	Year Over Year Change	% Change
Year-to-date				
Regular Offering	\$337,684	\$335,024	\$2,660	1%
Parking	\$130,025	\$149,839	(\$19,814)	(13%)
Foundation	\$255,721	\$235,995	\$19,726	8%

Building Renewal (Since inception)	9/30/18	8/31/18	1 Mo. Change
Total Pledge	\$3,500,000	\$3,500,000	\$0
BR Revenues: Capital Fund Drive	\$2,938,024	\$2,874,743	\$63,281
MIF Loan – Long Term	\$6,293,000	\$6,293,000	\$0
MIF Loan – Short Term	\$349,509	\$349,509	\$0
Payoff of Prior Loan	\$0	\$0	\$0
Foundation	\$291,277	\$277,277	\$14,000
Prior Designated Funds	\$16,668	\$16,668	\$0
Memorials – Special Projects	\$7,860	\$7,860	\$0
Total BR Revenues	\$9,896,338	\$9,819,057	\$77,281
Total BR Expenses	\$10,362,443	\$9,300,722	\$1,061,721 *3
Net BR Revenue *4	(\$466,105)	\$518,335	(\$984,440)

Assets / Liabilities	9/30/18	5/31/18	4 Mo. Change
Operating Cash	\$41,007 *5	\$88,409	(\$47,402)
Operating Reserve Cash	\$150,271	\$200,212	(\$49,941)
Designated Funds, Capital Replacement / Building Fund	\$289,228	\$285,745	\$3,483
Mission Investment Fund Mortgage	\$6,642,509	\$4,044,419	\$2,598,090

Building Renewal - Jorgenson Invoices to date:

Invoice	Date	Amount	Term	Payment Month
Jorgenson - 748	11/20/17	\$325,280	Net 30 days	December 2017
Jorgenson - 749	11/20/17	\$755,440	Net 30 days	December 2017
Jorgenson - 770	12/13/17	\$151,050	Net 30 days	January 2018
Jorgenson - 771	12/13/17	\$216,220	Net 30 days	January 2018
Jorgenson - 802	1/12/18	\$130,625	Net 30 days	February 2018
Jorgenson - 803	1/12/18	\$304,285	Net 30 days	February 2018
Jorgenson - 835	3/2/18	\$275,732	Net 30 days	March 2018
Jorgenson - 836	3/2/18	\$244,029	Net 30 days	March 2018
Jorgenson - 898	4/9/18	\$186,865	Net 30 days	April 2018
Jorgenson - 899	4/9/18	\$323,263	Net 30 days	April 2018
Jorgenson - 934	5/23/18	\$409,954	Net 30 days	June 2018
Jorgenson - 935	5/23/18	\$386,746	Net 30 days	June 2018
Jorgenson - 958	6/19/18	\$577,790	Net 30 days	July 2018
Jorgenson - 997	7/18/18	\$273,053	Net 30 days	July 2018
Jorgenson - 998	7/18/18	\$387,600	Net 30 days	July 2018
Jorgenson - 1039	8/16/18	\$356,155	Net 30 days	August 2018
Jorgenson - 1040	8/16/18	\$697,557	Net 30 days	August 2018
Jorgenson - 1081	9/19/18	\$498,085	Net 30 days	September 2018
Jorgenson - 1082	9/19/18	\$523,479	Net 30 days	September 2018

Total: \$7,023,208

*** Notes:**

1. Revenues:
 - Regular Offering is \$65K behind YTD budget but \$2.6K ahead of 2017.
 - Parking is down \$22.6K from YTD budget due to free entrance from third street. Parking automation upgrade work will start Monday 10/22, completing in December. Parking revenue will show upward movement starting in December.
 - Kitchen Cash Receipts *should* increase through remainder of year due to completed new kitchen.
2. Expenses:
 - No operating expenses were out of line with the budget in September, except:
 - Electricity-XCEL budget is \$35K for year. Actual will be \$70K+ at current rate. Completion of construction may reduce month-by-month consumption for remainder of year.
3. Building Renewal September expenses:

\$16,162	MIF BR Interest during construction
\$394	Architecture and Engineering
\$523,479	Jorgenson Labor
\$498,085	Jorgenson Materials
\$23,600	Kitchen Equipment
\$1,061,720	Total

 - Total BR Expenses includes Prior Loan Payoff: \$647,239
4. Timing issue: Check for Jorgenson invoices (\$1,021,564 total) was remitted in late September. Borrowed \$1,021,564 from short term loan in early October to pay Jorgenson invoices. Actual Net BR Revenue is \$555,459.
5. Operating Reserve Cash is down \$50K from August and Operating Cash is down \$47.4K from beginning of fiscal year to offset \$98K Revenues/Expenses YTD deficit.