

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

February 25, 2020

Call to order: The meeting was called to order at 5:30 pm by newly elected President Lisa Beane.

Members present: Pastors Peter Nycklemoe, Melissa Pohlman, and Stephanie Friesen, Megan Bowman, Mark Erickson, Roberta Groening, John Olson, Rod Richter, Sara Stensaas, Jen Surla, Paul Troselius

Staff/Guests present: Staff Pat Hansen and Obie Holmen; Felecia Boone, Vice-President of the Minneapolis Area Synod

Members/Staff excused: Carl Numrich

Christ Care Prayers: Pastor Peter invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer.

Welcomes! Pastor Peter welcomed Felecia Boone, Vice-President of the Minneapolis Area Synod, who shared a greeting from the synod and offered a thank you for Central's increase in mission support. She also shared a handout that explained how offerings are distributed throughout the ELCA. Also welcomed was Rod Richter, newly elected Vice-President of the congregation.

Enneagram Learning Time: Pr. Stephanie talked briefly about the Enneagram and topics that have been covered with the Council so far. A copy of the Enneagram book was given to Rod.

Adoption of the Agenda: The Meeting Agenda was adopted.

Approval of Minutes from January Council Meeting: The Council Meeting minutes from January 28, 2020, were approved.

Review of Minutes from Annual Meeting: The minutes from the 2020 Annual Meeting on February 9, 2020, were reviewed and will be forwarded to the 2021 Annual Meeting for approval by the congregation.

Financial Reports: Treasurer John Olson summarized the monthly financial reports through January 31, 2020 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Wells Fargo Account Summary, and the Wells Fargo Brokerage Account. These financial reports were accepted by the Council. John's Treasurer's Report summary is attached to these minutes. Obie Holmen then presented an orientation/refresher overview of these financial reports and how to read them more easily in the future. Obie encouraged anyone with further questions to give him a call.

Life Passages for January 2020:

1. Baptisms - None
2. Weddings
 - a. **Elsa Block** and **Blake Ehley** were married on Saturday, January 24, 2020. Pastor Stephanie Friesen presided.
3. Funerals/Burial Services
 - a. Funeral for **Anita Bernice Mattson (June 3, 1925 – December 15, 2019)** was held at Central Lutheran on Sunday, January 5, 2020. Pastor Peter Nycklemoe presided.
 - b. Funeral for **Mary Ann Johnson (March 13, 1936 – January 8, 2020)** was held at Central Friday, January 17, 2020. Pastor Stephanie Friesen presided.

Information Items:

- 1. Valet Parking Request follow-up:** Pastor Peter explained the request that was received for valet parking and the bid that was solicited and received from a valet parking company. Creative discussion on solving this issue followed. Staff and Fiscal & Property will continue to explore other solutions.
- 2. Living into our Welcome (Reconciling in Christ) Update:** Jen shared information about the Naming Project's summer camp for GLBTQIA youth and adults. An article about the new camp for adults appears in the most recent issue of *Centering*. This team is also searching for ways to extend the welcome.
- 3. Strategic Planning Process Update:** Lisa shared information about the Welcomers meeting, being held Sunday, March 2, after the last worship. The remaining teams continue to work on their SMART goals.

On Board Information:

The remainder of the meeting was used as an orientation/refresher time for new and continuing council members. The following items were covered:

1. Council packets/notebooks
2. Council roster and contact information
3. Staff list and contact information
4. Strategic Planning Framework
5. Constitution
6. Personnel Manual and Core competencies
7. Mission statement and how we are the church here and in daily life
8. Committee and Task Force Structure
9. The proposed meeting schedule for the year
10. Emails and communications, mailboxes and details
11. Central Lutheran Foundation, Parking and Events
12. Shared Rostered Leaders reports

Action Items: There were no action items for this meeting.

Closing Prayer and Adjourn:

After closing with the Lord's Prayer, the meeting was adjourned at 7:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Jen Surla, Council Secretary

Central Lutheran Church
Treasurer's Report
January 31, 2020 Financials (1 month)

	<u>Annual Budget</u>	<u>January 31, 2020</u>	<u>% of Annual Budget (8%)</u>
Income	\$2,927,750	Income \$199,835 *1	7%
Expense	<u>\$2,927,750</u>	Expense <u>\$296,593</u> *2	10%
	\$0	Deficit (\$96,758) *3	

Operating Fund	January Actual	January Budget	2020 Year-to-Date Actual	2020 Year-to-Date Budget	2019 Year-to-Date Actual	Year Over Year Change - Actual
Regular Offering	\$82,766	\$98,590	\$82,766	\$98,590	\$86,618	(\$3,852)
Parking	\$12,136	\$9,682	\$12,136	\$9,682	\$10,688	\$1,448
Foundation	\$69,000	\$69,000	\$69,000	\$69,000	\$63,500	\$5,500

Mission Forward Campaign Nov. 2019 – Nov. 2022		Pledged	Rec'd to Date	Remaining
Pledges:	Capital Fund Drive	\$1,916,543	\$583,367	\$1,333,176
	Foundation	\$252,000	\$7,000	\$245,000
	Total	\$2,168,543	\$590,367	\$1,578,176
Short Term Mortgage (5 years, \$2.5M)				
		January '20 Payment	2020 YTD Payments	Current Balance
	Monthly payments / balance	\$5,544	\$5,544	\$2,100,053
Expenses:				
		January 2020 Actual	Actual to Date	Total
	Campaign expenses (Nov. '19)	\$0	\$86,036	\$86,036
	Lump sum principle reduction (Dec. '19)	\$0	\$300,000	\$300,000
	Projects *4	\$0	\$0	\$0
	Benevolence	\$0	\$0	\$0
	Total Expenses	\$0	\$386,036	\$386,036
	Mission Forward: Cash on hand			\$197,331

Assets / Liabilities	1/31/20	12/31/19	1 Mo. Change
Operating Checking	\$53,558	\$45,780	\$7,778
Reserve Fund	\$152,576	\$70,472	\$82,104
Repair Fund *5	\$187,392	\$186,428	\$964
Mission Investment Fund Mortgage	\$8,213,349	\$8,236,021	(\$22,672)

* Notes:

1. Revenues:
 - Regular Offering: Realm placed \$11,972 additional in the January budget, as opposed to distributing it over twelve months, which is the difference between the total actual collected in 2019 and the Regular Offering budget for 2020.
 - Parking: January \$2,454 over budget.
 - Foundation: On budget, \$69,000.
 - Other Revenues: \$5K Estate Gifts, \$6K Wedding and Funeral Services = \$11,095
2. Expenses:
 - Natural Gas and Electricity: Came in at 69% of the January budget.
 - Escrow for intermediate projects (new): \$3,740 per month, \$45K for 2020.
3. January budgeted for a \$107K deficit but came in with a \$97K deficit. January was a three payroll month and Parking revenue is typically low.
4. Projects: Lower narthex, landscaping and sanctuary stone work. Paid for out of Mission Forward cash on hand as it becomes available during 2020.
5. Repair Fund – immediate repairs: Formerly Capital Replacement.

Respectfully,

John Olson