

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

August 24, 2021

Call to order: The meeting was called to order on Zoom at 5:30 pm by President Lisa Beane.

Members present: Pastors Peter Nycklemoe, Stephanie Friesen and Melissa Pohlman, Deacon Mark Sedio, Jeff Block, Kirsten Hash, Ann Oyen, Rod Richter, Karl Starr, Jen Surla, Paul Troselius

Members excused: Mark Erickson, Roberta Groening

Staff present: Pat Hansen

Devotional & Christ Care Prayers: Deacon Cantor Mark shared a devotion and invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer.

Adoption of the August Agenda: The Meeting Agenda was adopted, with one action item added.

Approval of Minutes from June Council Meeting: The Council Meeting minutes for June 22, 2021 were approved, as modified. Also approved was the Rostered Leaders' Shared Report for August 2021.

Financial Reports: Treasurer Karl Starr summarized the monthly financial reports through July 31, 2021 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Wells Fargo Account Summary, and the Wells Fargo Brokerage Account. These financial reports were accepted by the Council. Karl's Treasurer's Report summary is attached to these minutes.

Life Passages for July 2021:

1. Baptisms/Wedding – None
2. Deaths/Funerals/Burial Services –
 - a. The funeral service for **Robert “Bob” Donald Meland** (April 11, 1928 – July 21, 2021) was held at the Washburn McReavy Edina Chapel on Friday, July 30, 2021. Pastor Stephanie Friesen presided.
 - b. The memorial service for **Judith “Judy” Carol Nordgaard** (November 8, 1933 – November 22, 2020) was held at Central Lutheran on Saturday, July 31, 2021. Pastor Judith Stone presided.

Action Item:

1. The council affirmed the new members who were received on Sunday, July 25, as confirmed, voting members:

Brad Anderson	Lauren Derksen	Dennis Prescher
Barbara Anderson	Wayne Gisslen	Joan Prescher
Collin Anderson	Maryellen Gisslen	Rodney Schaefer
James Cooper	James Hlavka	Lynn Schaefer
Becky Cooper	Earl Johnston	Sam Sheffield
Keriann Cooper	Brenda Johnston	Derrick West
Brenden Cooper		

Information and Conversation:

1. Review of Sunday's congregational meeting and votes
2. Ministry Area Updates
 - a. August 31 New Member Taco Tuesday night, 6:00 pm
3. Working Document #3 Reopening Central
 - a. No changes to current plan and process
4. Council Strategic Plan – Work Group Time
 - a. Belonging (Member Relationships and Community Connections Initiative) – their top three ideas included:
 1. New Members – do an internal welcome
 2. Reinstate the Great Room Ambassadors
 3. Nine to dine – forming dinner groups, a specific group gathering for conversation and a meal, for a specific period of time, 6 times a year.
 - b. Advocating (Congregational engagement in the needs of our neighbors) - their top three ideas included:
 1. Offer educational opportunities to understand systemic racism. Work with the Empowering Conversation group to develop a plan.
 2. Understand the Changing needs of the community who use CLC's resources.
 - a. What services are needed?
 - b. Which services are not needed?
 - c. What are the needs of our neighbor?
 - d. Jennifer Ho could be a great resource
 3. What is the silent suffering that we are unaware of?
 - a. Better understand the neighborhood and unmet needs.
 - c. SMART goal work, break out groups and next steps

Closing Prayer and Adjourn: After closing with the Lord's Prayer, the meeting was adjourned at 7:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Jen Surla, Council Secretary

**Central Lutheran Church
Treasurer's Report
July 31, 2021 Financials (7 months)**

	Annual Budget	July 31 YTD	% of Ann Budget (58%)
Income	\$2,455,000	\$1,444,743	58.9%
Expense	\$2,766,379	\$1,555,231	56.2%
Surplus (Deficit)	(\$311,379) ⁱ	(\$110,489)	35.4%

Operating Fund

Revenue Source	July Actual	July Budget	2021 Year-to-Date Actual	2021 Year-to-Date Budget	2020 Year-to-Date Actual	Year Over Year Change - Actual
Regular Offering	\$84,328	\$90,000	\$751,997	\$675,000	\$735,882	\$16,115
Parking	\$0	\$0	\$12,463	\$0	\$220,640	(\$208,177)
Foundation	\$81,832	\$81,000	\$568,664	\$567,000	\$484,213	\$84,451
PPP Loan	\$0	\$0	\$0	\$0	\$327,763 ⁱⁱ	(\$327,763)

Mission Forward Campaign Nov 2019 – Nov 2022

Pledges	Pledged	Rec'd in July	Rec'd to Date	Remaining
Members	\$1,918,618	\$10,079	\$1,471,877	\$446,741
CLC Foundation	\$252,000	\$7,000	\$133,000	\$119,000
Total	\$2,170,618	\$17,079	\$1,604,877	\$565,741
Short Term Mortgage (5 years, \$2.5M)		July 2021 Payment	2021 YTD Payments	Current Balance
Total monthly P&I payment / balance		\$87,183 ⁱⁱⁱ	\$560,281	\$1,324,723
Expenses:		July 2021 Actual	Total to Date	
Campaign expenses		\$0	\$86,036	
Lump sum principal reduction		\$75,000	\$576,735	
Projects		\$0	\$219,799	
Benevolence		\$0	\$50,000	
Total Expenses		\$75,000	\$715,658	
Mission Forward: Cash on hand				\$74,595

Assets / Liabilities

Select Key Assets:	July 2021	December 2020	7 Mo. Change
Operating Checking	\$197,001	\$242,829	(\$45,828)
Reserve Fund	\$501,660	\$202,755	\$298,905
Repair Fund (short-term replacement)	\$154,298	\$105,126	\$49,172
Long-Term (long-term repair / replace)	\$119,293	\$119,293	\$0
Select Key Liabilities:			
ELCA MIF Mortgages – Long & Short-term	\$7,177,853	\$7,815,468	(\$637,615)
PPP Round 2 loan	\$326,900 ^{iv}	\$0	\$326,900

ⁱ Approved budget included projected deficit of \$311,379, to be funded from reserves. However, once Round 2 PPP loan is forgiven and the loan amount recognized as revenue, any budget deficit will be significantly reduced.

ⁱⁱ In 2020, PPP loan funds were recognized as revenue as qualifying expenses were disbursed. In 2021, entire PPP loan will be recognized as revenue once the loan is officially forgiven.

ⁱⁱⁱ In addition to the regular monthly payment of \$12,183, an additional one-time principal payment of \$75,000 was made in July.

^{iv} Mandatory 23-week window for qualifying expenses ended on August 10. Revised loan forgiveness application is being prepared for review by Alerus and submission to the Small Business Administration.