

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

November 23, 2021

Call to order: The meeting was called to order on Zoom at 5:30 pm by Vice-President Jeff Block.

Members present: Pastors Stephanie Friesen and Melissa Pohlman, Deacon Mark Sedio, Mark Erickson, Roberta Groening, Ann Oyen, Rod Richter, Karl Starr, Jen Surla, Paul Troselius

Members excused: Pastor Peter Nycklemoe, President Lisa Beane, Kirsten Hash

Staff present: Pat Hansen, Obie Holmen

Devotional & Christ Care Prayers: Pastor Melissa offered a devotion and invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer.

Adoption of the October Agenda: The Meeting Agenda was adopted.

Approval of Minutes from October Council Meeting: The Council Meeting minutes for October 26, 2021 were approved. Also approved was the Rostered Leaders' Shared Report for November 2021.

Financial Reports: Treasurer Karl Starr summarized the monthly financial reports through October 31, 2021 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Wells Fargo Account Summary, and the Wells Fargo Brokerage Account. Karl also shared the preview of the 2022 Budget process. These financial reports were accepted by the Council. Karl's Treasurer's Report summary is attached to these minutes.

Life Passages for October 2021:

1. Baptisms
 - a. **Robert Thomas Emig** was baptized at Central Lutheran on Saturday, October 13, 2021. His parents are Andrew and Ashley Emig. Robert was baptized by Pastor Stephanie Friesen.
 - b. **Finley Thomas Nyre** was baptized at Central on Sunday, October 24, 2021. His parents are Erik Nyre and Catherine Kuzmicki. Finley was baptized by Pastor Melissa Pohlman.
2. Wedding – none
3. Deaths/Funerals/Burial Services
 - a. **Joshua Fields** (*died October 13, 2021*)

Information and Conversation:

1. Task Force Reports
 - a. Communication Task Force – Sara Klomp/Susan Troselius
 - b. Virtual Community Task Force – Jen/Pr. Stephanie
2. Facilities Updates – Pr. Melissa
 - a. Baptismal font project
 - b. Bell tower lighting project
3. Nominating Committee preview – Pr. Stephanie
4. Ministry Area Updates
5. Working Document #3 Reopening Central – no changes currently

Strategic Plan Break-out Groups:

The Council spent the remainder of its meeting talking about its two Strategic Plan break-out groups – Advocating and Belonging – and discerning what of the goals/plans are bringing life to the process.

Closing Prayer and Adjourn: After closing with the Lord's Prayer, the meeting was adjourned at 7:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Jen Surla, Council Secretary

**Central Lutheran Church
Treasurer's Report
October 31, 2021 Financials (10 months)**

	Annual Budget	Oct 31 YTD	% of Ann Budget (83%)
Income	\$2,455,000	\$2,351,146	95.8%
Expense ⁱ	\$2,766,379	\$2,373,266	85.8%
Surplus (Deficit)	(\$311,379) ⁱⁱ	(\$22,120)	7.1%

Operating Fund – Key Revenue Items

Revenue Source	October Actual	October Budget	2021 Year-to-Date Actual	2021 Year-to-Date Budget	2020 Year-to-Date Actual	Year Over Year Change - Actual
Regular Offering	\$96,316	\$90,000	\$1,014,526	\$965,000	\$884,439	\$130,087
Parking	\$0	\$0	\$26,816	\$0	\$220,640	(\$193,824)
Foundation	\$81,832	\$81,000	\$732,329	\$729,000	\$623,426	\$108,903
PPP Loan	\$326,900	\$0	\$326,900	\$0	\$327,763	(\$863)

Mission Forward Campaign Nov 2019 – Nov 2022

Pledges	Pledged	Rec'd in October	Rec'd to Date	Remaining
Members	\$1,918,618	\$21,195	\$1,522,027	\$396,591
CLC Foundation	\$252,000	\$7,000	\$154,000	\$98,000
Total	\$2,170,618	\$28,195	\$1,676,027	\$494,591
Short Term Mortgage (5 years, \$2.5M)		Oct 2021 Payment	2021 YTD Payments	Current Balance
Total monthly P&I payment / balance		\$12,183	\$601,630	\$1,287,857
Expenses:		Oct 2021 Actual	Total to Date	
Campaign expenses		\$0	\$86,035	
Lump sum principal reduction		\$0	\$576,735	
Projects		\$32,731 ⁱⁱⁱ	\$253,895	
Benevolence		\$0	\$50,000	
Total Expenses		\$32,731	\$966,665	
Mission Forward: Cash on hand		\$42,447		

Assets / Liabilities

Select Key Assets:	October 2021	December 2020	10 Mo. Change
Operating Checking	\$51,035	\$242,829	(\$191,794)
Reserve Fund	\$402,211	\$202,755	\$199,456
Repair Fund (short-term replacement)	\$59,640	\$105,126	(\$45,486)
Long-Term (long-term repair / replace)	\$119,293	\$119,293	\$0
Select Key Liabilities:			
ELCA MIF Mortgages – Long & Short-term	\$7,096,814	\$7,815,468	(\$718,654)
PPP Round 2 loan	\$0	\$0	\$0

Baptismal font fundraising summary

Non-budgeted project and special appeal approved by congregation on August 22, 2021

Item	Amount
Initial funds on hand	\$88,271
Contributions through 10/31	\$42,349
Total raised to-date	\$130,620
Original projected cost	\$178,900
Contingency	\$475
Total projected cost	\$179,375
Additional funds required	\$48,755

Notes:

ⁱ New baptismal font, at an initial projected cost of \$178,900 and approved by the Congregation on 8/22/21, will be paid from existing designated funds and new designated contributions. Expenses for this project will not be reflected in the regular income / expense statement. See project fundraising summary above.

ⁱⁱ Approved budget included projected deficit of \$311,379, to be funded from reserves. However, actual budget deficit will be significantly impacted by two factors:

1. Round 2 PPP loan of \$326,900 was received in early 2021. Official notification of loan forgiveness was received in October, so the loan amount has been recorded as revenue.
2. On 8/22/21, the Congregation approved a non-budgeted expense of \$199,677 for exterior lighting improvements.

If all other revenue expense categories continue on their current trajectory, final budget deficit for the year should be on the order of ±\$200,000, with cash reserves of ±\$300,000.

ⁱⁱⁱ Balance of chiller replacement project.