

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

December 21, 2021

Call to order: The meeting was called to order on Zoom at 5:30 pm by President Lisa Beane.

Members present: Pastors Peter Nycklemoe, Stephanie Friesen and Melissa Pohlman, Deacon Mark Sedio, Mark Erickson, Kirsten Hash, Ann Oyen, Rod Richter, Karl Starr, Jen Surla, Paul Troselius

Members excused: Jeff Block, Roberta Groening

Staff present: Pat Hansen

Devotional & Christ Care Prayers: Pastor Melissa offered a devotion and invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer.

Adoption of the December Agenda: The Meeting Agenda was adopted.

Approval of Minutes from November Council Meeting: The Council Meeting minutes for November 23, 2021 were approved. Also approved was the Rostered Leaders' Shared Report for December 2021.

Financial Reports: Treasurer Karl Starr summarized the monthly financial reports through November 30, 2021 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Wells Fargo Account Summary, and the Wells Fargo Brokerage Account. Karl also shared the preview of the 2022 Budget process. These financial reports were accepted by the Council. Karl's Treasurer's Report summary is attached to these minutes.

Life Passages for November 2021:

1. Baptisms – none
2. Weddings – none
3. Deaths/Funerals/Burial Services
 - a. We hosted the funeral service for James "Jim" Lincoln Peterson (November 12, 1942 – October 29, 2021) here at Central Lutheran on Thursday, November 11, 2021. James was a member at Grace University Lutheran Church. Pastors Justin Lind-Ayres and Amber Ingalsbe presided. St. Paul Area Synod Bishop Patricia Lull preached.

Information and Conversation:

1. Facilities Updates
 - a. Baptismal font project
 - b. Bell tower lighting project
2. Nominating Committee preview
3. Ministry Area Updates
4. Working Document #3 Reopening Central – no changes currently

Preview for January's Council meeting:

1. Hand off of the Communications Task Force, Virtual Community Task Force
2. Launch of the Belonging Work Group
3. Nominating Committee Approval
4. Adoption of 2022 Budget for the Annual Meeting

5. Reflection on Advocating strategic plans for Council

Closing Prayer and Adjourn: After closing with the Lord's Prayer, the meeting was adjourned at 7:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Jen Surla, Council Secretary

**Central Lutheran Church
Treasurer's Report
December 31, 2021 Financials (12 months)**

	Annual Budget	Dec 31 YTD	% of Ann Budget (100%)
Income	\$2,455,000	\$2,975,792	121%
Expense	\$2,766,379	\$3,086,701	115% ⁱ
Surplus (Deficit)	(\$311,379)	(\$110,909)	36%

Operating Fund – Key Revenue Items

Revenue Source	December Actual	December Budget	2021 Year-to-Date Actual	2021 Year-to-Date Budget	2020 Year-to-Date Actual	Year Over Year Change - Actual
Regular Offering	\$262,455	\$200,000	\$1,371,302	\$1,275,000	\$1,066,355	\$304,947
Parking	\$22,237	\$0	\$49,053	\$0	\$220,640	(\$171,587)
Foundation	\$81,832	\$81,000	\$977,826	\$972,000	\$762,739	\$215,087
PPP Loan	\$0	\$0	\$326,900	\$0	\$327,763	(\$863)

Mission Forward Campaign Nov 2019 – Nov 2022

Pledges	Pledged	Rec'd in December	Rec'd to Date	Remaining
Members	\$1,918,618	\$144,332	\$1,679,750	\$238,868
CLC Foundation	\$252,000	\$7,000	\$168,000	\$84,000
Total	\$2,170,618	\$20,391	\$1,716,809	\$453,809
Short Term Mortgage (5 years, \$2.5M)		Dec 2021 Payment	2021 YTD Payments	Current Balance
Total monthly P&I payment / balance		\$147,395	\$761,208	\$1,279,225
Expenses:		Dec 2021 Actual	Total to Date	
Campaign expenses		\$0	\$86,035	
Lump sum principal reduction		\$140,000	\$716,735	
Projects		\$0	\$253,895	
Benevolence		\$0	\$50,000	
Total Expenses		\$0	\$1,106,665	
Mission Forward: Cash on hand		\$54,432		

Assets / Liabilities

Select Key Assets:	December 2021	December 2020	11 Mo. Change
Operating Checking	\$208,893	\$242,829	(\$33,936)
Reserve Fund	\$201,178	\$202,755	(\$1,577)
Repair Fund (short-term replacement)	\$58,537	\$105,126	(\$46,589)
Long-Term (long-term repair / replace)	\$119,293	\$119,293	\$0
Foundation reserve	\$57,246	\$52,252	\$4,994
Select Key Liabilities:	\$0		
ELCA MIF Mortgages – Long & Short-term	\$6,902,199	\$7,815,468	(\$913,269)
PPP Round 2 loan	\$0	\$0	\$0

Baptismal font fundraising summaryⁱⁱ

Non-budgeted project and special appeal approved by congregation on August 22, 2021

Item	Amount
Initial funds on hand	\$88,271
Contributions through 12/31*	\$54,342
Total raised to-date	\$142,613
Original projected cost	\$178,900
Contingency	\$475
Total projected cost	\$179,375
Additional funds to be collected	\$36,762

***NOTE:** Formal pledges were not solicited for this projected. However, in addition to the funds already collected, members have provided good-faith assurances of additional gifts that will exceed the amount needed.

NOTES:

ⁱ Expenses above budget primarily due to project to modernize external lighting system for the bell tower and historic sanctuary. This non-budgeted expenditure was approved by the congregation on 8/22/21.

ⁱⁱ New baptismal font, at an initial projected cost of \$178,900 and approved by the Congregation on 8/22/21, will be paid from existing designated funds and new designated contributions. Expenses for this project will not be reflected in the regular income / expense statement. See project fundraising summary above.