

# CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

## MEETING MINUTES – APPROVED

January 25, 2022

**Call to order:** The meeting was called to order on Zoom at 5:30 pm by President Lisa Beane.

**Members present:** Pastors Peter Nycklemoe, Stephanie Friesen and Melissa Pohlman, Deacon Mark Sedio, Jeff Block, Roberta Groening, Kirsten Hash, Ann Oyen, Rod Richter, Karl Starr, Jen Surla, Paul Troselius

**Members excused:** Mark Erickson

**Staff present:** Pat Hansen, Obie Holmen, Sara Masters

**Devotional & Christ Care Prayers:** Pastor Peter offered a devotion and invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer.

**Adoption of the January Agenda:** The Meeting Agenda was adopted.

**Approval of Minutes from December Council Meeting:** The Council Meeting minutes for December 21, 2021 were approved. Also reviewed was the 2022 Annual Report in place of the Rostered Leaders' Report for January.

**Financial Reports:** Treasurer Karl Starr summarized the monthly financial reports through December 31, 2021 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Alerus Account Summary. These financial reports were accepted by the Council.

Karl, with Obie and Sara, then reviewed the Proposed 2022 Budget. Further questions can be brought to the Open Budget Meeting on January 30, 2022.

**Nominating Committee Report:** President Lisa presented the slate of candidates for congregation leadership. The Council, at its February meeting, will approve the appointment of Paul Senego, representing Street Voices of Change, as an advisor to the Council.

### Action Items:

1. The council affirmed and accepted the 2022 Budget and will forward it to the Annual Meeting on February 13, 2021 for congregational approval.
2. The council affirmed and accepted the Nominating Committee Report and its entire slate and will forward it to the Annual Meeting on February 13, 2021 for congregational approval.

### Life Passages for December 2021:

1. Baptisms
  - a. **Aubrey Vanessa Green** was baptized on Saturday, December 18, 2021, at the 5:00 p.m. service. Her parents are Vanessa Oseguera and Steven Green. Pastor Melissa Pohlman baptized Aubrey.

2. Weddings – none
3. Deaths/Funerals/Burial Services
  - a. The funeral service for **Rita Ruth (Ehle) Sundberg** (March 26, 1932 – November 8, 2021) was held at Central Lutheran on Saturday, December 4, 2021. Pastor Melissa Pohlman presided. Pastor Stephanie Friesen preached.
  - b. The funeral service for **Carol Jane Schultz** (May 10, 1950 – November 19, 2021) was held at Central Lutheran on Saturday, December 11, 2021. Pastor Melissa Pohlman presided. Carol is entombed in the Central Lutheran Columbarium.
  - c. **Richard G. Kloos** (July 1, 1933 – December 16, 2021) service will be held in March.
  - d. The funeral service for **Dennis “Denny” Wayne Gartner** (March 9, 1939 – December 9, 2021) was held at Central Lutheran on Wednesday, December 29, 2021. Pastor Stephanie Friesen presided.
  - e. **Frederick “Fred” Helmut Stechmann** (October 29, 1943 – December 31, 2021) service will be in the spring.

**Information and Conversation:**

1. Working Document #3 Reopening Central
  - a. Choristers and Central Choir on pause, Bible Study on Zoom only
  - b. Task Forces, Committees, Executive Committee and Council on Zoom
2. Ministry Area Updates
3. Facilities Updates
  - a. Casavant Organ
  - b. Baptismal Font project
  - c. Bell Tower and Historic Church re-light project
4. Plans for the Open Budget Meeting and Annual Meeting: hybrid. Will need 100 for quorum in the room for the Annual Meeting for voting.
5. Strategic Plan Initiative Summary for Council, hand off to next Council
  - a. Belonging Strategic Work – Belonging Task Force
  - b. Advocating/ Walking with Strategic Work – Remains with Council
  - c. Virtual Community Strategic Work – Virtual Community Task Force
  - d. Communications Strategic Work – Communications Task Force
  - e. To be determined in 2022, from Tom Jolivette’s conversations and Safe at Church: Equipping Strategic Work

**Reflections, Words of Gratitude and Thanksgiving:** President Lisa offered her thanks to the council members for the good work that was done during this pandemic time. Gratitude and thanks were also expressed to those council members whose terms are done - Lisa Beane, Jen Surla, Roberta Groening and Paul Troselius. Gratitude was also expressed to Obie Holmen who is retiring at the end of January.

**Closing Prayer and Adjourn:** After closing with the Lord’s Prayer, the meeting was adjourned at 7:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Jen Surla, Council Secretary

**Central Lutheran Church  
Treasurer's Report  
December 31, 2021 Financials (12 months)**

	Annual Budget	Dec 31 YTD	% of Ann Budget (100%)
Income	\$2,455,000	\$2,975,792	121%
Expense	\$2,766,379	\$3,086,701	115% <sup>[1]</sup>
Surplus (Deficit)	(\$311,379)	(\$110,909)	36%

**Operating Fund – Key Revenue Items**

Revenue Source	December Actual	December Budget	2021 Year-to-Date Actual	2021 Year-to-Date Budget	2020 Year-to-Date Actual	Year Over Year Change - Actual
Regular Offering	\$262,455	\$200,000	\$1,371,302	\$1,275,000	\$1,066,355	\$304,947
Parking	\$22,237	\$0	\$49,053	\$0	\$220,640	(\$171,587)
Foundation	\$81,832	\$81,000	\$977,826	\$972,000	\$762,739	\$215,087
PPP Loan	\$0	\$0	\$326,900	\$0	\$327,763	(\$863)

**Mission Forward Campaign Nov 2019 – Nov 2022**

Pledges	Pledged	Rec'd in December	Rec'd to Date	Remaining
Members	\$1,918,618	\$144,332	\$1,679,750	\$238,868
CLC Foundation	\$252,000	\$7,000	\$168,000	\$84,000
Total	\$2,170,618	\$20,391	\$1,716,809	\$453,809
<b>Short Term Mortgage (5 years, \$2.5M)</b>				
Total monthly P&I payment / balance		Dec 2021 Payment \$147,395	2021 YTD Payments \$761,208	Current Balance \$1,279,225
<b>Expenses:</b>		<b>Dec 2021 Actual</b>	<b>Total to Date</b>	
Campaign expenses		\$0	\$86,035	
Lump sum principal reduction		\$140,000	\$716,735	
Projects		\$0	\$253,895	
Benevolence		\$0	\$50,000	
<b>Total Expenses</b>		<b>\$0</b>	<b>\$1,106,665</b>	
<b>Mission Forward: Cash on hand</b>				
		\$54,432		

## Assets / Liabilities

<b>Select Key Assets:</b>	<b>December 2021</b>	<b>December 2020</b>	<b>11 Mo. Change</b>
Operating Checking	\$208,893	\$242,829	(\$33,936)
Reserve Fund	\$201,178	\$202,755	(\$1,577)
Repair Fund (short-term replacement)	\$58,537	\$105,126	(\$46,589)
Long-Term (long-term repair / replace)	\$119,293	\$119,293	\$0
Foundation reserve	\$57,246	\$52,252	\$4,994
<b>Select Key Liabilities:</b>			\$0
ELCA MIF Mortgages – Long & Short-term	\$6,902,199	\$7,815,468	(\$913,269)
PPP Round 2 loan	\$0	\$0	\$0

### Baptismal font fundraising summary<sup>[2]</sup>

Non-budgeted project and special appeal approved by congregation on August 22, 2021

<b>Item</b>	<b>Amount</b>
Initial funds on hand	\$88,271
Contributions through 12/31*	\$54,342
<b>Total raised to-date</b>	<b>\$142,613</b>
Original projected cost	\$178,900
Contingency	\$475
<b>Total projected cost</b>	<b>\$179,375</b>
<b>Additional funds to be collected</b>	<b>\$36,762</b>

**\*NOTE:** Formal pledges were not solicited for this projected. However, in addition to the funds already collected, members have provided good-faith assurances of additional gifts that will exceed the amount needed.

#### NOTES:

<sup>[1]</sup> Expenses above budget primarily due to project to modernize external lighting system for the bell tower and historic sanctuary. This non-budgeted expenditure was approved by the congregation on 8/22/21.

<sup>[2]</sup> New baptismal font, at an initial projected cost of \$178,900 and approved by the Congregation on 8/22/21, will be paid from existing designated funds and new designated contributions. Expenses for this project will not be reflected in the regular income / expense statement. See project fundraising summary above.