

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

February 22, 2022

Call to order: The meeting was called to order on Zoom at 5:47 pm by President Jeff Block.

Members present: Pastors Peter Nycklemoe, Stephanie Friesen and Melissa Pohlman, Deacon Mark Sedio, Julie Anderson, Mark Erickson, Kirsten Hash, Rachel Moeller, Ann Oyen, Rod Richter, Rexanne Spicer, Karl Starr, Heidi Tysk-Poppe

Staff present: Pat Hansen, Sara Masters

Devotional & Christ Care Prayers: Pastor Stephanie offered a devotion and invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer.

Adoption of the February Agenda: The Meeting Agenda was adopted.

Introductions and Getting Acquainted: President Jeff welcomed the four new members to the council. All in attendance then introduced themselves, sharing about their lives and becoming a part of Central.

Approval of Minutes from January Council Meeting: The Council Meeting minutes for January 25, 2022, were approved.

Financial Reports: Treasurer Karl Starr summarized the monthly financial reports through January 31, 2022 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Alerus Account Summary. These financial reports were accepted by the Council.

Life Passages for January 2022:

1. Baptisms
 - a. **Liam Rubio Phetsamone** was baptized on Saturday, January 29, 2022, at the 5:00 p.m. service. His parents are Claudia Mendoza and Somphet Phetsamone. Pastor Stephanie Friesen baptized Liam.
2. Weddings – none
3. Deaths/Funerals/Burial Services
 - a. **Marilyn Mae (Lundquist) Carlson** (*October 6, 1939 - January 3, 2022*) The funeral was held at the David Lee Funeral Home on January 7, 2022. Pastor Stephanie Friesen presided.
 - b. **Owen Green** (*Died 1/10/2022*)
 - c. **George Robert Berglund** (*February 22, 1942 - January 12, 2022*)
 - d. **Van S. Keszler** (*September 14, 1956 – January 31, 2022*)

On-boarding Information Items:

1. Council packets/ notebooks
2. Council roster and contact information
3. Staff list and contact information
4. Strategic Planning Summary Document
5. Constitution

6. Personnel Manual and Core competencies
7. Mission statement, welcome statement and “brand statement” how we are the church here and in daily life
8. Committee and Task Force Structure
9. The proposed meeting schedule for the year
10. Emails and communications, mailboxes, and details
11. Central Lutheran Foundation, Parking and Events
12. Shared Rostered Leaders reports (sample from December)
13. Annual Report

Action Items:

1. The council approved the appointment of Paul Ssenengo, representing Street Voices of Change, as an advisor to the Council.

Closing Prayer and Adjourn: After closing with the Lord’s Prayer, the meeting was adjourned at 7:00 pm.

Respectfully submitted,

Pat Hansen

Recording for Heidi Tysk-Poppe, Council Secretary

Central Lutheran Church
Treasurer's Report
January 31, 2022 Financials (1 month)

	Annual Budget	Jan 31 YTD	% of Ann Budget (8%)
Income	\$3,082,750	\$319,310	10%
Expense	\$3,074,497	\$260,078	8%
Surplus (Deficit)	\$8,253	\$59,232	718%

Operating Fund – Key Revenue Items

Revenue Source	January Actual	January Budget	2022 Year-to-Date Actual	2022 Year-to-Date Budget	2021 Year-to-Date Actual	Year Over Year Change - Actual
Regular Offering	\$188,907	\$150,000	\$188,907	\$150,000	\$130,204	\$58,703
Parking	\$5,860	\$18,333	\$5,860	\$18,333	\$0	\$5,860
Foundation	\$101,000	\$101,000	\$101,000	\$101,000	\$81,000	\$20,000
PPP Loan	\$0	\$0	\$0	\$0	\$0	\$0

Mission Forward Campaign Nov 2019 – Nov 2022

Pledges	Pledged	Rec'd in January	Rec'd to Date	Remaining
Members	\$1,918,618	\$49,700	\$1,729,450	\$189,168
CLC Foundation	\$252,000	\$7,000	\$175,000	\$77,000
Total	\$2,170,618	\$56,700	\$1,904,450	\$266,168
Short Term Mortgage (5 years, \$2.5M)		Jan 2022 Payment	2022 YTD Payments	Current Balance
Total monthly P&I payment / balance		\$12,183	\$12,183	\$1,114,388
Expenses:ⁱ		Jan 2021 Actual	Total to Date	
Campaign expenses			\$0	\$86,035
Lump sum principal reduction			\$0	\$716,735
Projects			\$0	\$253,895
Benevolence			\$0	\$50,000
Total Expenses			\$0	\$1,106,665
Mission Forward: Cash on hand			\$99,049	

Assets / Liabilities

Select Key Assets:	January 2022	December 2021	1 Mo. Change
Operating Checking	\$268,049	\$208,893	\$59,156
Reserve Fund	\$201,178	\$201,178	\$0
Repair Fund (short-term replacement)	\$48,122	\$58,537	(\$10,415)
Long-Term (long-term repair / replace)	\$169,293	\$119,293	\$50,000
Foundation reserve	\$68,078	\$57,246	\$10,832
Select Key Liabilities:			
ELCA MIF Mortgages – Long & Short-term	\$6,878,808	\$6,902,199	(\$23,391)

Baptismal font fundraising summaryⁱⁱ

Non-budgeted project and special appeal approved by congregation on August 22, 2021

Formal pledges were not solicited for this project. However, in addition to the funds already collected, members have provided good-faith assurances of additional gifts that will exceed the amount needed.

Item	Amount
Initial funds on hand	\$88,271
Contributions through 1/31/22*	\$55,352
Total raised to-date	\$143,623
Original projected cost	\$178,900
Contingency	\$475
Total projected cost	\$179,375
Additional funds to be collected	\$35,752

ⁱ Other than payments on the short-term mortgage (regular monthly and special lump-sum principal payments), no additional Mission Forward expenses are anticipated.

ⁱⁱ New baptismal font, at an initial projected cost of \$178,900 and approved by the Congregation on 8/22/21, will be paid from existing designated funds and new designated contributions. Expenses for this project will not be reflected in the regular income / expense statement. See project fundraising summary above.