

CENTRAL LUTHERAN CHURCH CONGREGATION COUNCIL

MEETING MINUTES – APPROVED

March 22, 2022

Call to order: The in-person meeting was called to order at 6:00 pm by President Jeff Block.

Members present: Pastors Peter Nycklemoe and Stephanie Friesen, Deacon Mark Sedio, Julie Anderson, Mark Erickson, Kirsten Hash, Ann Oyen, Rod Richter, Rexanne Spicer, Karl Starr, Heidi Tysk-Poppe

Members excused: Pastor Melissa Pohlman, Rachel Moeller

Advisor/Staff present: Paul Ssenengo, Pat Hansen

Devotional & Christ Care Prayers: Pastor Peter offered a devotion and invited all to share their joys, sorrows, concerns, and thanksgivings, which were then lifted in prayer.

Adoption of the March Agenda: The Meeting Agenda was adopted.

Welcome to Paul Ssenengo, Council advisor: President Jeff welcomed Paul, who was approved by the Council as an advisor to Council.

Approval of February Council Minutes and Rostered Leader Report: The Council Meeting minutes for February 22, 2022, were approved as were the Rostered Leaders Shared Report.

Financial Reports: Treasurer Karl Starr summarized the monthly financial reports through February 28, 2022 – Analysis of Revenue & Expense, Balance Sheet Analysis, Building Renewal Project to Date, Revenue & Expense, Designated Fund Summary, the Alerus Account Summary. These financial reports were accepted by the Council.

Life Passages for February 2022:

1. Baptisms
 - a. **Eleanor Jean Blair** was baptized on Saturday, February 19, 2022, at the 5:00 p.m. service. Her parents are Amy and Christopher Blair. Pastor Stephanie Friesen baptized Eleanor.
2. Weddings – none
3. Deaths/Funerals/Burial Services
 - a. **Marilyn Sharon Barbara Weinel** (*June 17, 1930 - February 8, 2022*) Her funeral was held at Central Lutheran on February 14, 2022. Pastor Peter Nycklemoe preached. Pastor Melissa Pohlman presided.
 - b. **Dorothy I. Sorbo** (*July 31, 1931 - February 15, 2022*) Her funeral is scheduled for April 2, 2022 at Central.
 - c. **Lois Marie Marquardt** (*June 13, 1925 - February 20, 2022*) Her funeral is scheduled for March 3, 2022 at Central.
 - d. **Lorna G. Hoffman** (*January 20, 1936 - February 21, 2022*) Her funeral is scheduled for March 29, 2022 at Central.

On-boarding Follow-up Questions: none

Action Items:

1. The council affirmed the new members who were received on Sunday, February 27, as confirmed, voting members:

Mary Adams	Kelly Kabat	Jana Severtson
Alan Diamond	Gabrielle Kiefer	John Severtson
Carolyn Diamond	Mana Komai Nolle	Stuart Tiegen
Jerry Frick	Merlen Olson	Becky von Fischer
Christian Grime	Daniel Perschau	Tom von Fischer
Hans Kabat	Dean Samuelson	

Children joining with parents: Kate Kabat, Sara-Pearl Kabat

2. The Council approved the updated job description for Director of Communications as submitted by the Personnel Committee.
3. The Council appointed Rod Richter to serve as council representative to the Personnel Committee.
4. The Council affirmed the updated Working Document #3, Transition from Pandemic to Endemic.
5. The Council approved meeting in person or on Zoom throughout the year.

Strategic Planning Work: Conversation was held on the following topics -

1. Overview of the strategic plan document
2. Belonging Task Force
3. Virtual Community Task Force
4. Communications Task Force
5. Equipping Task Force
6. Council Advocating / Walking with conversation and plan for the year.

Closing Prayer and Adjourn: After closing with the Lord's Prayer, the meeting was adjourned at 7:30 pm.

Respectfully submitted,

Pat Hansen

Recording for Heidi Tysk-Poppe, Council Secretary

**Central Lutheran Church
Treasurer's Report
February 28, 2022 Financials (2 months)**

	Annual Budget	Feb 28 YTD	% of Ann Budget (8%)
Income	\$3,082,750	\$549,078	18%
Expense	\$3,074,497	\$494,947	16%
Surplus (Deficit)	\$8,253	\$54,131	656%

Operating Fund – Key Revenue Items

Revenue Source	February Actual	February Budget	2022 Year-to-Date Actual	2022 Year-to-Date Budget	2021 Year-to-Date Actual	Year Over Year Change - Actual
Regular Offering	\$100,096	\$100,000	\$289,003	\$250,000	\$220,052	\$68,951
Parking	\$19,191	\$18,333	\$25,051	\$36,667	\$0	\$25,051
Foundation	\$101,000	\$101,000	\$202,000	\$202,000	\$162,000	\$40,000

Mission Forward Campaign Nov 2019 – Nov 2022

Pledges	Pledged	Rec'd in February	Rec'd to Date	Remaining
Members	\$1,918,618	\$24,371	\$1,753,821	\$164,797
CLC Foundation	\$252,000	\$7,000	\$182,000	\$70,000
Total	\$2,170,618	\$31,371	\$1,935,821	\$234,797
Short Term Mortgage (5 years, \$2.5M)				
		Feb 2022 Payment	2022 YTD Payments	Current Balance
Total monthly P&I payment / balance		\$12,183	\$24,366	\$1,110,705
Expenses:ⁱ		Feb 2022 Actual	Total to Date	
Campaign expenses		\$0	\$86,035	
Lump sum principal reduction		\$0	\$716,735	
Projects		\$0	\$253,895	
Benevolence		\$0	\$50,000	
Total Expenses		\$0	\$1,106,665	
Mission Forward: Cash on hand				\$123,631

Assets / Liabilities

Select Key Assets:	February 2022	December 2021	2 Mo. Change
Operating Checking	\$280,016	\$208,893	\$71,123
Reserve Fund	\$201,178	\$201,178	\$0
Repair Fund (short-term replacement)	\$48,122	\$58,537	(\$10,415)
Long-Term (long-term repair / replace)	\$169,293	\$119,293	\$50,000
Foundation reserve	\$68,078	\$57,246	\$10,832
Select Key Liabilities:	\$0		
ELCA MIF Mortgages – Long & Short-term	\$6,860,374	\$6,902,199	(\$41,825)

Baptismal font fundraising summaryⁱⁱ

Non-budgeted project and special appeal approved by congregation on August 22, 2021

Formal pledges were not solicited for this project. However, in addition to the funds already collected, members have provided good-faith assurances of additional gifts that will exceed the amount needed.

Item	Amount
Initial funds on hand	\$88,271
Contributions through 2/28/22*	\$66,122
Total raised to-date	\$154,393
Original projected cost	\$178,900
Contingency	\$475
Total projected cost	\$179,375
Additional funds to be collected	\$24,982

ⁱ Other than payments on the short-term mortgage (regular monthly and special lump-sum principal payments), no additional Mission Forward expenses are anticipated.

ⁱⁱ New baptismal font, at an initial projected cost of \$178,900 and approved by the Congregation on 8/22/21, will be paid from existing designated funds and new designated contributions. Expenses for this project will not be reflected in the regular income / expense statement. See project fundraising summary above.